

Job Estimate Terms & Conditions Template

Introduction

This document outlines the terms and conditions governing estimates provided by [Your Business Name] ("we," "our," or "us"). By requesting an estimate, the client ("you" or "your") agrees to the following terms.

Estimate

- The estimate provided is based on the information available at the time of preparation.
- The estimate includes a breakdown of costs, materials, labour, and any applicable taxes.
- The final cost may vary due to unforeseen circumstances, changes in project scope, or additional requirements.

Validity of Estimate

- The estimate is valid for a period of [X] days from the issue date.
- After this period, prices and availability of materials may change, requiring a revised estimate.

Acceptance of Estimate

- Acceptance of the estimate must be confirmed in writing via email or signed document.
- A deposit of [X]% may be required upon acceptance before work commences.
- Once accepted, the terms outlined in the estimate become binding unless modified in writing by both parties.

Requesting Estimate Changes

- Any modifications to the original estimate must be requested in writing.
- Changes may result in additional costs or alterations to the project timeline.
- A revised estimate will be provided for approval before implementing the requested changes.

Dispute Resolution

- If any disputes arise regarding the estimate or the work performed, both parties agree to attempt to resolve the matter amicably.
- If an agreement cannot be reached, mediation or legal action may be pursued as necessary.
- Any legal costs incurred due to disputes will be the responsibility of the party at fault, as determined by legal proceedings.

Agreement

By accepting our estimate and proceeding with the project, you acknowledge and agree to these terms and conditions. Any amendments must be agreed upon in writing by both parties.

Client Details:

Client Name:

First Name

Last Name

Signature

Date

Service Provider Details:

Provider Name:

First Name

Last Name

Signature

Date